

ST. ANTHONY'S CATHOLIC CHURCH

7820 Fox Road * Hughson, CA 95326

209.883.4310

Job Announcement Music Coordinator

St. Anthony's Church in Hughson is seeking a highly motivated Catholic individual to fulfill the part-time position of Music Coordinator. This position assures appropriate music is provided at designated parish liturgies and other parish celebrations. The candidate must be a practicing Catholic, committed to the mission of the parish, have previous experience as a parish music minister and is able to work flexible hours, including some evenings and weekends. Ideally the candidate will be proficient in English and Spanish, and have a degree in music. Resumes are being accepted until the position is filled. To apply, contact Tom Hollcraft and/or Lucia Salazar by sending your resume and cover letter to tom.hollcraft@stanthony-hughson.org and/or lucia.salazar@stanthony-hughson.org.

Music Coordinator Job Description

Part-time: avg. 8-10 hrs/wk

I. POSITION PURPOSE

This position assures appropriate music is provided at designated parish liturgies and other parish celebrations.

II. MAJOR DUTIES AND RESPONSIBILITIES

1. Facilitates music by: scheduling and fostering volunteer music leaders, motivating members of the parish to join the choir(s) and encourage members to fully participate in their ministry.
2. Confirms liturgically appropriate music is planned for masses in English (4/weekend: Saturday 5:00pm, Sunday 8:00am, 11:00am & 5:00pm); all bilingual masses (3/year- Easter Vigil, Holy Thursday & Confirmation), Holy Day masses in English and Advent/Lenten penance services.
 - o Provides additional training and/or rehearsals for celebrations, as needed.
3. Schedules qualified musicians for designated parish liturgies and celebrations (as needed)
4. Maintains a level of knowledge and skills required for the position.

III. EXPECTED QUALITIES AND QUALIFICATIONS

1. Must be a practicing Catholic
2. Must have a commitment to the mission of the parish
3. Must be able to play piano and read music.
4. Has basic knowledge of sound equipment.
5. Able to work flexible hours, including evenings and weekends
6. College education in music (preferred)
7. Have previous experience as a parish music director (preferred)
8. Speaks English and Spanish (preferred)